

## HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the REFERRALS (ASSESSMENT) SUB COMMITTEE held in Meeting Room MR2.1, Pathfinder House, St. Mary's Street, Huntingdon, Cambs, PE29 3TN on Thursday, 24 June 2010.

PRESENT: Mr M Lynch – Chairman.

Councillor A Hansard and Mr G Watkins.

### **143. MINUTES**

The Minutes of the meeting of the Sub-Committee held on 29th April 2010 were approved as a correct record and signed by the Chairman.

### **144. MEMBERS' INTERESTS**

No interests were declared.

### **145. GUIDANCE TO ASSIST ASSESSMENT OF CASE**

The guidance produced by Standards for England and collated by the Monitoring Officer to assist the Sub-Committee in their assessment of the case submitted was received and noted.

### **146. EXCLUSION OF THE PRESS AND PUBLIC**

RESOLVED

that the public be excluded from the meeting because the business to be transacted contains exempt information under paragraph 7 (c) relating to the deliberations of the Sub-Committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000.

### **147. PRE-ASSESSMENT REPORT AND ENQUIRIES - CASE NO. 31**

The Sub-Committee considered the following documents collated by the Monitoring Officer (copies of which are appended in the Minute Book) to assist their deliberations in respect of a complaint received against a Councillor serving on Upwood and the Raveleys Parish Council:-

- ◆ Original Complaint form submitted by Councillor N Gowler;
- ◆ e-mail received from Mr P Lummis, Project Engineer, Environmental Management;
- ◆ correspondence/minutes from parish council; and
- ◆ declarations of interest form.

In addition, copies of the Minutes of Parish Council meetings held on 11th May, 1st June, 6th July, 7th September, 5th October, 7th

December 2009 and 4th January, 12th April and 10th May were circulated at the meeting (a copy of the Minute pack also is appended in the Minute Book).

**148. INITIAL ASSESSMENT - CASE NO. 31**

Having considered the allegation made in the case of Councillor D Paine, of Upwood and the Raveleys Parish Council seeking the advice of the Monitoring Officer as necessary, it was

RESOLVED

- (a) that no further action be taken in respect of the allegation against Councillor D Paine for the reason set out in the "Decision Notice - No Further Action" appended to these Minutes as no potential breach of the Code of Conduct was disclosed by the complaint; and
- (b) that the Monitoring Officer be requested to write formally to the Parish Clerk to Upwood and the Raveleys Parish Council to offer advice regarding requirements in respect of the "Declaration and Registration of Interests".

Chairman